



EMS Documentation Checklist: Mandatory vs. Additional Requirements

Mandatory Documents

Phase 1: Planning Records ✓

- ✓ Scope of the EMS
- ✓ Environmental Policy
- ✓ Aspects & Impacts Criteria
- ✓ Compliance Obligations
- ✓ Addressed Risks
- ✓ Environmental Objectives

Climate change and life cycle perspective

Phase 2: Operational Support (Do) ✓

- ✓ Competence Evidence
- ✓ Communications Evidence
- ✓ Operational Controls
- ✓ Emergency Preparedness plans

Phase 3: Performance Evaluation (Check) ✓

- ✓ Monitoring/Measurement Results
- ✓ Compliance Evaluation reports
- ✓ Audit Programme & Results
- ✓ Management Review Outputs

Phase 4: Improvement Actions (Act) ✓

- ✓ Nature of Nonconformities
- ✓ Results of Corrective Actions taken

Additional Documents

Resource & Waste Management

- Operational procedures covering Waste Management and Segregation
- Energy Efficiency and Conservation Work Instructions

Emissions & Discharge Control

- Specific instructions for Wastewater Treatment and Discharge Control
- Air Emissions Control and Monitoring

Hazardous Materials & Safety

- Work instructions for Chemical Handling, Storage, and Spill Containment
- Hazardous Material Transportation Procedures

Site & Environmental Impact

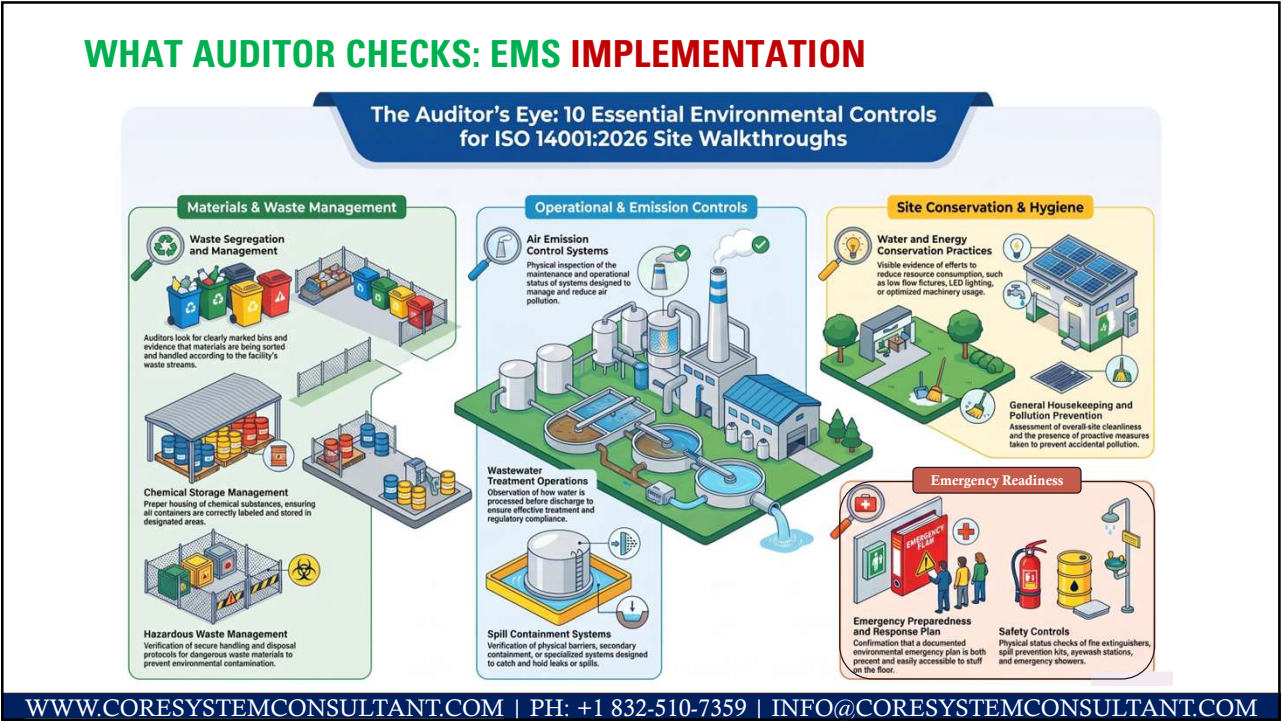
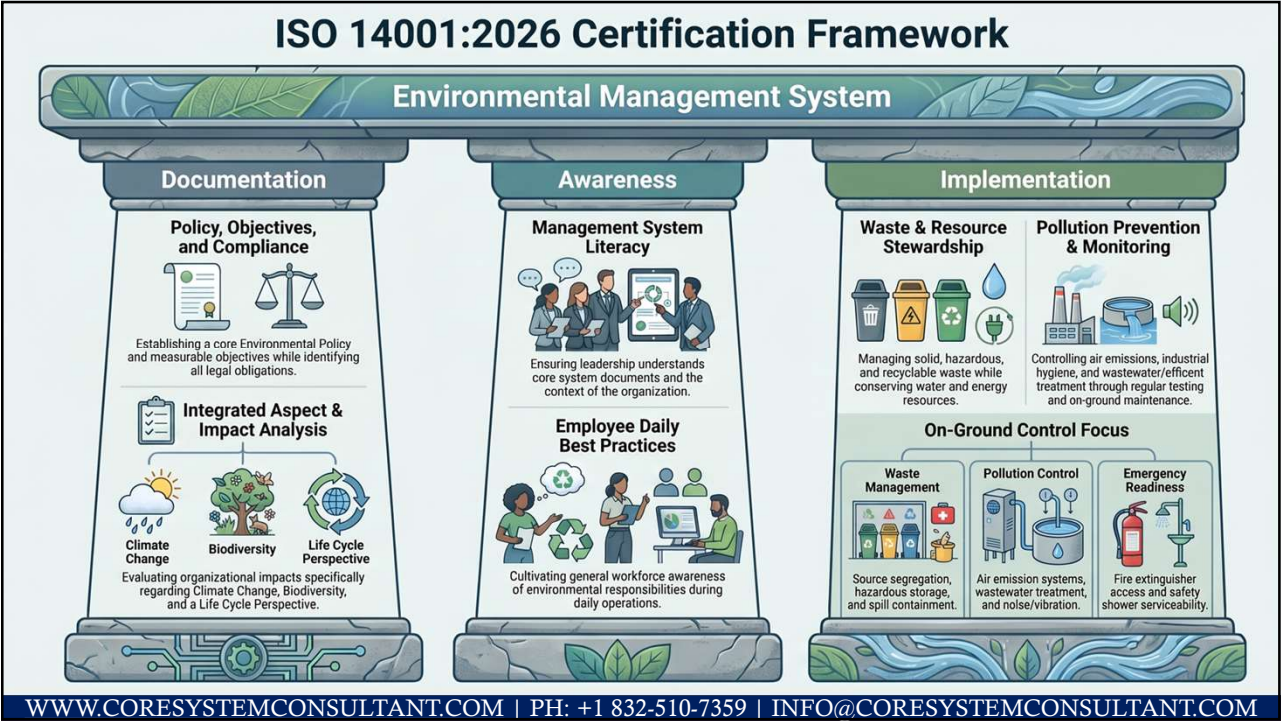
- Procedures for Biodiversity and Land Management
- Noise and Dust Suppression Work Instructions

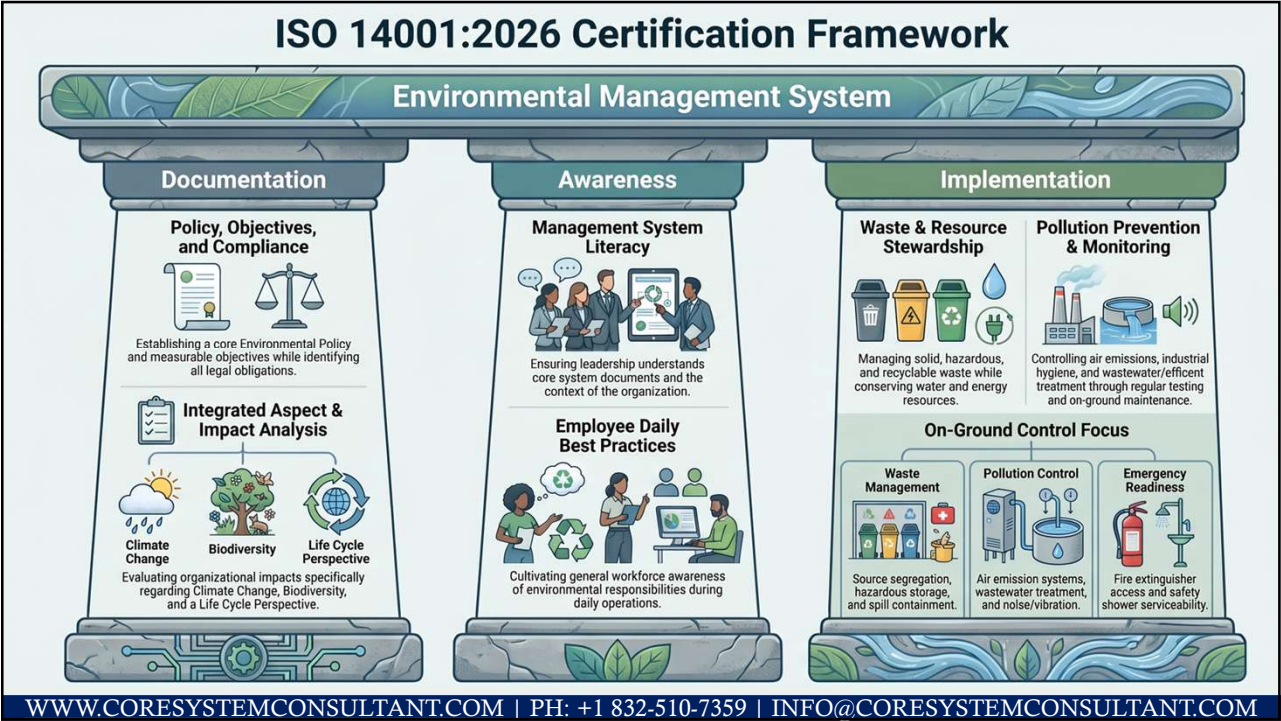
System Maintenance & Change

- Management of Change (MOC) Procedures
- Internal and External Environmental Communication
- Calibration and Equipment Maintenance
- Environmental Incident Management

WWW.CORESYSTEMCONSULTANT.COM | PH: +1 832-510-7359 | INFO@CORESYSTEMCONSULTANT.COM

Target Group	Key Focus Areas	Best Communication Channels
Top Management	Strategic risks, climate impacts, and resource allocation	Executive briefings and strategy dashboards
Middle Managers	Operational controls and compliance tracking	Departmental workshops and MOC reviews
Workforce	Daily tasks, spill response, and waste handling	Toolbox talks, drills, and Green Champions





ISO 14001:2026 EMS CERTIFICATION...



WWW.CORESISTEMCONSULTANT.COM | PH: +1 832-510-7359 | INFO@CORESISTEMCONSULTANT.COM

Contact us for any consulting, trianing or auditing need or free expert advice

ISO 14001:2026 EMS UPCOMING TRAININGS...

- 1. ISO 14001:2026 EMS **Awareness** Training - 2 days (online) ;
Sep 24 - 25, 2026
 - 1. ISO 14001:2026 EMS **Internal Auditor** Training - 2 days (online) ;
Aug 27 – 28, 2026 and
Oct 26 – 27, 2026
 - 2. ISO 14001:2026 EMS **Lead Auditor** (Exemplar Global certified) Training – 5 days (online) ;
Nov 16 - 20, 2026
- *Click the links in the description for online registration*
 - *Discount is available for registering 30 days before the training*

WWW.CORESISTEMCONSULTANT.COM | PH: +1 832-510-7359 | INFO@CORESISTEMCONSULTANT.COM